PROFESSIONAL PRODUCTION APPLICATION
for image & sound production including, but not limited to,
film/digital/slide photography, digital video/35mm film, illustration or other image representation

- All on-site production requires Museum staff assistance. Fees are determined by the type of exhibit access requested and the associated staff.
- This application will be used to determine guidelines and pricing. If approved, the Desert Museum will issue a special use contract.
- All fees, insurance paperwork, and contracts are due no later than two weeks prior to production or the production will be cancelled.
- All services are dependent upon the availability of Desert Museum’s staff and resources.
- The Museum reserves the right to halt production should unsafe situations or conditions arise for staff or animals.
- Absolutely no outside animals can be brought in.
- Commercial General Liability Insurance in the amount of one million dollars is required.

CONTACT INFORMATION

Company

Street Address

City, State, Postal Code, Country

Company Contact Name

Phone  Email  Fax

On-Site Production Oversight Contact

Phone  Mobile  Email

PRODUCTION INTENT

Company using images (if different from above)

Requested film dates & times

Brief synopsis of completed piece (attach script and/or storyboards if available)

Audience demographics

Anticipated air/publication/display date(s)

Will the Desert Museum be promoted in the piece?  ☐ No  ☐ Yes—how?

Product or service portrayed in piece

☐ Commercial  OR  ☐ Non-profit  * Mission of non-profit
ON-SITE NEEDS/REQUESTS
Specific shots/situations requested
(if not denoted in attached script/storyboard)

Animals and/or exhibits to be filmed
(if not denoted in attached script/storyboard)

The Museum opens at 7:30am from March – Sept.
and at 8:30 am from Oct. – Feb. Closing is 5:00pm

Do you need access before or after hours?

☐ Yes*  ☐ No

*When?
(Dates/Times)

Size of production crew

Equipment that will be brought in

☐ Production is self-sufficient
   (No Museum equipment/transportation requested)

☐ We request ground transportation
   (Fees apply)

☐ Restricted production area requested
   (No museum guests in shots)

☐ Guests walking through shots is acceptable

Additional information and/or requests

_________________________  __________________________
Signature                      Date